



BELVEDERE INTERNATIONAL SCHOOL

PROMOTION AND RETENTION POLICY

2024-2025

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info@belvedereinternationalschool.com

Hili, Al Ain, United Arab Emirates

www.belvedereinternationalschool.com





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Belvedere International School acknowledges the importance that students should normally be educated in a group consisting of students of the same age group. This policy is to set clear guidelines with regard to students who are considered exceptions to the general rule set out in other policies, in order to safeguard their interests.

Aims:

It is the school's intention for all students of the same age to be sequentially promoted with others, from year to year.

Age (as of September 1st)		Class
3.8 – 4.8	FS2/KG1	New admissions
4.8 – 5.8	Year 1/KG 2	New admissions
5.8 -6.8	Year 2/Grade 1	New admissions
7-8yrs	Year 3/Grade 2	Transferring students
8-9yrs	Year 4/Grade 3	
9-10yrs	Year 5/Grade 4	
10-11yrs	Year 6/Grade 5	
11-12yrs	Year 7/Grade 6	
12-13yrs	Year 8/Grade 7	
13-14yrs	Year 9/Grade 8	
14-15yrs	Year 10/Grade 9	
15-16yrs	Year 11/Grade 10	
16-17yrs	Year 12/Grade 11	

FS2 - Year 6: All students will be promoted to the next Year level except in rare circumstances. The decision to retain a student in the same Year will be taken after considering the guidelines included in this policy.

Year 6 - Year 11: All students will be promoted to the next Year level except when they do not meet the promotion requirements of the approved curriculum. The decision to retain a student in the same Year will be taken after considering the guidelines included in this policy.

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Please note for ADEK: The Council follows the Ministry's graduation requirements for Grade 12 (Year 13) students in Schools adopting the Ministry's curriculum. The School shall follow the graduation requirements for Year 13/Grade 12 students as per their approved curricula requirements and MoE guidelines, in addition to the placement requirements issued by the NQA (National Qualification Authority), for students who want to get equivalencies of their high school with UAE High School, or Ministry of Education Gr. 12 High School.

Students with Special Education Needs and Disabilities (SEND)

All students on an Individual Education Plan who meet their objectives progress to the next age-appropriate placement and Year-level sequence. If a student is failing to make the expected progress, the school must immediately notify the parent/guardian. The school must propose particular ways of helping the student through its interventions, which may include modifications/improvements to the teaching program, to support the student in making the desired progress. The school must hold a meeting to discuss measure to be taken to provide the student with additional learning support. The school must notify the parent concerning the impact of such interventions on a regular basis.

If a student is being considered for retention the case will be convened with an Academic Review Committee which is headed by the Principal. The Principal will consult with the members of the Academic Review Committee concerning the retention of the student of their promotion to the next Year level, and the final decision shall be based on the collective decision of the following:

- All teachers who have taught or worked with the student during the current academic year.
- The Social Worker, SLT
- The School's Special Educational Needs Co-ordinator (SENCO).
- The parents/guardians.

It will consider a number of factors which may improve the students' education levels taking into account the following considerations:

- The social and developmental impact on the student that would result if he or she were separated from their peers.
- School reports showing progress or lack of progress over two or more years.
- The capacity of the school to provide an improved, differentiated learning experience and support for students who have in the past been retained.
- Whether or not the student has already been previously retained.

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- Whether a student has been assessed for special education needs and whether the student is in need of an Individual Education Plan which can better serve his/her individual learning needs
Please note: Students cannot be retained in a certain grade more than two consecutive times as a maximum and no more than two different grade during the entirety of his/her school education. The School must provide such student with the necessary learning support.

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